

**School Committee Minutes**  
**Immaculate Heart of Mary School**  
**January 9, 2019**  
**East-West Room**

**Call to Order:** Chair Matt Crockett, at 6:35 pm.

**Attendance:**, Fr. John Byers, Matt Crockett, Bill Drake, Lisa Galbraith, Karen Hicks, Jorge Ismael, Kelly Johnston, Danielle Martin, Francisco Romero, Colette Scrimger, and Mary Margaret Utess

Not in attendance: Michelle Corey. Rick Artibee, Mario Medina, all with notice, and Rose McBrearty, who alternates with Lisa.

- ◆ All joined in the **opening verse-and-prayer**, and Matt read our **Mission Statement**.
  
- ◆ **Pastor's Comments** – Father John was able to attend this meeting briefly. He indicated he has secured support from the Diocese to begin our **school's Principal search**. A search committee is being assembled and two representatives from the School Committee will be included . He thanked everyone for their support, cooperation, and prayers during this busy process. Father also indicated **The Gym construction** will begin very soon, and the completion date is now expected to be this August, 2019.
  
- ◆ The **November 14<sup>th</sup> Minutes** had both been Emailed last week. Kelly moved to accept them; they were approved by Consent.
  
- ◆ **Athletic Advisory Council (Standing) Report** – Athletic Director Bill Devine was unavailable. Members were again encouraged to refer to Bill's ongoing reports in the School Bulletin. As he indicates in the Bulletin, anyone having questions or concerns with the program can contact him by phone/Email.
  
- ◆ **PTO (Standing) Report** – PTO met just prior to the Committee meeting. There was review of all the activities around the holidays and also discussion about upcoming programming the next two months. That includes Catholic Schools Week, the winter concert, and spirit activities. (PTO Minutes can also be found on-line at the school webpage.)
  
- ◆ **“Just Letting You Know”** – Karen provided more information on items that appeared in her report, as mailed to the Committee last week.  
\*\* Marketing Group will meet on January 14<sup>th</sup>. They recently updated our School Brochure, which will serve as a quality marketing instrument for our school.  
\*\* She recently received information from Michigan State Police about additional funding for school safety. It adds an additional \$25M to funds approved earlier last year. (A grant written by IHM will be resubmitted in hopes of garnering more funds. The need for matching funds from Immaculate Heart of Mary was planned for.) More security cameras and a building intercom system are being planned as a result of the new funding.  
\*\* Karen also garnered input from the Committee about the Parent Survey format.

- **Members' Roundtable** –Mary Margaret explained it is the homeroom teacher's decision as to what takes place in middle school classes for Valentine's Day.
  - Attendance at the *Coffee with The Principal* was good. Thought is being given to changing the time from after Prayer to before morning start-up.
  - Mary Margaret also provided an overview of what the old Denstead's Hardware building is being used for. (Youth Group, Confirmation Prep, etc.)
  - A question about Father-Daughter Dances will be referred to PTO.
  
- **Announcements** – New contact info for **Kelly**: [Kelly.Johnston66@Yahoo.com](mailto:Kelly.Johnston66@Yahoo.com), and his new Phone is: (517) 281-8547
  - Bill provided his annual January reminder about **next year's** School Committee **membership**. He said **Matt Crockett** and **Kelly Johnston** will be completing their four years on the Committee. He asked that remaining members give thought to suggesting new members who will need to come on-board this May.
  - At that point **Colette Scrimger** announced both she and **Michelle Corey** would also be stepping down at the end of this year. (This was the second tour for both of them.)
  - Bill had also just received information from **Rick Artibee** that schedule difficulties requires him to resign from the Committee, effective immediately.
  - Filling the slate of Committee members will be discussed at future meetings. The process will focus on having all needed members on-board by the May meeting.
  
- **Petitions and Closing Prayer** - Our group joined in the Hail Mary for Karen Hicks, her sister Jen, and their family; for Michelle Corey; for Nancy Murphy and for Nancy's mom; for Nancy Fink's mom; For Kofi Baker (crutches); for the principal search and the new Gym initiative; for PTO vice-president Alli Wilcox-and-family; for peace and tranquility for our School Family and the Teaching Team; and for all other special intentions.

**ADJOURNMENT** – Matt adjourned the meeting at 7:40 pm.

<b><u>Next Meeting:</u></b>	<b>Date:</b>	<b>February 13 (If needed)</b>
	<b>Location:</b>	<b>IHM East-West Room</b>
	<b>Time:</b>	<b>6:30pm</b>
	<b>Prayer:</b>	<b>All Pray the Opening Prayers</b>
	<b>Mission Statement:</b>	<b>Chair Matt Crockett</b>

**Future School Committee Meeting Dates** (All Subject to Change)–  
**March 13**  
**April 10**  
**May 8**

Submitted and Edited by Bill Drake, Secretary to the School Committee and Mary Margaret Utess, Administrative Assistant

***“Immaculate Heart of Mary Catholic School challenges students to discover God’s gifts spiritually, intellectually, socially and physically within a community that nurtures, honors and respects the unique person.”***